



Saratoga County Water Authority

John E. Lawler, Chairman
William D. Simcoe, P.E., Executive Director
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J. Gregory Connors

Anita M. Daly

Mary Beth Hynes

Arthur J. Johnson

Kevin King

Charles Wait

WATER AUTHORITY MEETING TUESDAY, JUNE 9, 2009 – 2:30 PM

PRESENT: Supervisor John E. Lawler, SCWA Chairman; Gregory Connors, Supervisor Anita Daly, Supervisor Arthur Johnson, Kevin King, Charles Wait, SCWA Board Members; William Simcoe, SCWA Executive Director; Craig Crist, SCWA Counsel; Dan Loewenstein, Malcolm Pirnie; Ed Vopelak, C.T. Male; Press.

Chairman Lawler called the meeting to order.

Chairman Lawler stated that Mary Beth Hynes had asked to be excused from the meeting.

Mr. Crist stated that at the last meeting the Board approved Executive Director Simcoe's 2009 salary retroactive to April 1, 2009; Mr. Crist said the resolution (SCWA Resolution 2009-37) should state that Executive Director Simcoe's 2009 salary is that of a Grade 21, Step 2 with the Cost of Living increase that all County employees received. Mr. Wait moved to amend the minutes of the May 28, 2009 meeting with this correction to the resolution (SCWA Resolution 2009-37), Ms. Daly seconded. The motion passed unanimously.

On a motion by Mr. Wait, seconded by Mr. King the amended minutes of the previous meeting were approved unanimously.

Mr. Crist reported that we have a fully executed contract with Luther Forest Technology Campus Economic Development Corporation and the first payment of \$500,000.00 had been received by the Authority. Chairman Lawler stated that he had executed the agreement pursuant to a resolution passed by the Board.

Mr. Simcoe presented Contract 2G Change Order 33 to change the final completion date of the water plant to December 1, 2009 and substantial completion date to September 30, 2009. This Change Order had been presented to the Board previously including the statement "cost impacts will be forthcoming", that statement has been removed from the Change Order. Mr. Simcoe stated that there will be additional costs if this Change Order is approved, and suggested that those costs be discussed in executive session. Chairman

Lawler asked Counsel; Mr. Crist if there were grounds to discuss this Change Order in executive session, Mr. Crist replied that the additional costs may be a negotiating item therefore it should be discussed in executive session. Mr. Simcoe stated that he had not come to a conclusion with the engineers and Kubricky about the value of the extra time. Chairman Lawler said he would like to table this change order unless there was an objection from the Board.

Chairman Lawler stated the next item on the agenda was to accept the 2008 Audit; copies of the Audit have been distributed to the Board. Chairman Lawler complimented the staff; Bill, Rachel and Kevin, although Kevin isn't staff as the Treasurer he has a hand in the financial operations. Chairman Lawler continued; for the first year of operations, getting started and getting this project off the ground with the amount of money that we are responsible for and bills that have gone in and out I couldn't be more pleased. **Mr. Wait moved to accept the 2008 Audit, Ms. Daly seconded. The motion passed unanimously. (SCWA Resolution 2009-38)**

Chairman Lawler said that acceptance and approval to submit the 2008 PARIS Annual Report was needed from the Board. Mr. Wait asked for a revision to reflect that he had not yet completed the Public Authorities Training. **Mr. Wait moved to accept and approve the submittal of the 2008 PARIS Report with the revision, Mr. Connors seconded. The motion passed unanimously. (SCWA Resolution 2009-39)**

Mr. Simcoe presented a proposal from C.T. Male proposal for GPS locations along the pipeline, C.T. Male would be getting GPS locations of hydrants, valves and tees that are visible along the pipeline. In terms of our responsibilities for locating this helps us narrow down the corridor that we need to be concerned about when doing our Dig Safely NY utility locations. Right now we have a design alignment with a buffer of 500 ft. along the alignment, if we had more exact locations of features along the pipeline we could narrow down that buffer zone. Mr. Simcoe explained with Dig Safely NY if someone is going to be digging within our zone we have to either clear it or mark it and if we can narrow that 500 ft. buffer zone by getting a more exact location of the pipeline we would have fewer expenses for location services. Mr. Simcoe said that C.T. Male has submitted a proposal for \$3,900 which includes mapping. Ms. Daly asked if the County planning department did GPS locating. Ms. Daly and Mr. Wait expressed concern about spending \$3,900 for GPS locations. Chairman Lawler suggested checking with the County planning department to see if they could assist with the GPS locations.

Mr. Crist explained that a corporate resolution is needed for the Ballston Spa National Bank account in order for Mike Relyea to be a signor, this is the account that will fund the Water Tank in Luther Forest, and as a requirement of the Grant from DASNY to LFTCEDC Mike Relyea must be a signor on the checks. **Mr. Wait moved to approve the Corporate Resolution, Mr. Connors seconded. The motion passed unanimously. (SCWA Resolution 2009-40)**

Chairman Lawler asked Mr. Crist to have the Governance and Policies for the July meeting, and reminded Mr. Simcoe and the Board that Mr. Simcoe will have a draft personnel policy for the Board to review at the next meeting.

Mr. Lawler stated that there were personnel issues and contract negotiations to discuss in executive session.

On a motion by Mr. Connors seconded by Ms. Daly the meeting adjourned to executive session.

The meeting returned to open session.

Mr. Crist read a resolution to hire Rachel Soulier as Confidential Secretary to the Water Authority contingent upon approval by Civil Service. Chairman Lawler offered the position to Ms. Soulier, stating that the salary is consistent with the County's pay schedule; the position has a 40 hour work week, the same benefits as the County employees including a 15% contribution towards health care. Chairman Lawler explained that some of the personnel policies may or may not change when the Board adopts their own personnel policies. **Mr. Wait moved to hire Rachel Soulier as Confidential Secretary to the SCWA, Mr. Connors seconded. The motion passed unanimously. (SCWA Resolution 2009-41)**

The meeting was adjourned.

Respectfully submitted,

Rachel E. Soulier